

IRISH BEACH ARCHITECTURAL DESIGN COMMITTEE
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May 18, 2013

Draft Minutes

Open meeting beginning at 10AM at the Garcia Grange, 43970 Crispin Road.

CALL TO ORDER: The meeting was called to order by RJ Dial. Other Committee members present: Karl Taylor, John McGehee (Gordon Moore was absent). In attendance in the audience: Betty Winters.

APPROVE MINUTES OF 03/16/2013: Karl made a motion that the minutes for the 03/16/2013 meeting be approved. The motion was seconded by John and approved 3 yes/0 no.

NEW BUSINESS:

Hymanson 7-A/2 (44650 Pomo Lake Dr.): Minor Exterior Modification Permit. New fencing, garbage can enclosure, porch landings and exterior repaint. Proposed project was approved as submitted: Removal of existing split rail fence; septic tank rework; house will be repainted two-tone earth-tone green on green – samples were provided; replace existing front courtyard gate/fence with metal railings, replacement of the garbage screen with a new wall and rework the existing courtyard. It was recommended by the committee to consider covering the garbage can screen to address the tendency for critters to get into the cans locally. A required condition of the permit is that the existing unshielded exterior lights be replaced with downcast light fixtures. RJ motioned for the approval, John seconded, and motion was carried 3 yes/ 0 no.

COMMUNICATIONS:

Reidenbach 4/27 (15671 Forest View Rd.): Notification that roof will be replaced with CertainTeed Barkwood and gutters and downspouts will be replaced and painted house color. Roof color change requires ADC concurrence. **Notification that the house exterior will be repainted a new color.** Color samples of the actual paint were provided (linen body, tan trim,). Both roof and house color changes were reviewed and found to be acceptable to the committee and met the CC&R stipulations.

Gomez & Rose 1/98 (15101 Irish Beach Dr.): Request for approval information for 4' high back and side yard fence facing Hwy 1. Per CC&R this will require a Minor Exterior Permit with mailings to neighbors. If this fence is to protect landscape from deer, it was discussed that the fence would need to be 7' tall unless there was less than 36" of landing space on the inside perimeter. Karl will follow-up with Leon Drolet (who received the request) and get the information back to the requestor.

Englein 1/11 (15220 Irish Beach Dr.): Notification that east wall of house will be re-sided and painted existing color. Reviewed and noted.

UNFINISHED BUSINESS:

Barnett 1/55 (14270 Navarro Way): Major Exterior Modification Permit. Phase I & II single step application. Applicant has supplied updated & signed drawings reflecting deck enclosure for the conditional permit issued 03/16/13. Committee reviewed the drawing changes and approved the updated drawings. The MEP application is now fully approved as submitted.

Architectural Design Committee: Assignment of a Chairperson; review of number of persons on committee; request to IBIC board for 2013-2014 approval of members. Karl volunteered to serve as chairperson, local point of contact and communications person for the committee. RJ will serve as back-up. It was determined that the open position on the committee needs to be filled to enable quorums. The committee is looking for such a volunteer to serve on the committee. The 3 committeepersons present agreed to serve another year. Gordon's status will be obtained and the combined information presented to the IBIC board for consideration at the July meeting.

Minor Exterior Permit process: Review of Minor Exterior Project determination table. Review of MiEP approval process. The current "Minor Construction Project Table effective 01 May 2006" was reviewed and found to still be in alignment with the CC&Rs. It was felt though, that the series of documents issued by the committee in the 2006-2007 timeframe and posted on the website for exterior improvement applicants is confusing and could use some enhancements to tie them to each other and the application and approval process in general. For example, the consistent use of terminology through out would help, as would a decision flow chart. RJ agreed to finalize a draft for review at the next meeting. Also discussed were how to expedite the review and approval process internally to the committee, including better communications and follow-up back to the applicants. This entails following the procedures proposed at the July 21, 2012 ADC meeting, but never formalized into practice or print. RJ will take those procedure steps from the minutes and place into a guidance document for review with the other documents at the July meeting.

ADJOURNMENT/NEXT MEETING:

Meeting was adjourned at 10:40. The next meeting is scheduled for July 20, 2013. Meetings are usually scheduled for the third Saturday of every odd month and are subject to cancellation due to lack of New Business.